

**Lake Land College
Board of Trustees
District No. 517**



Regular Board Meeting No. 682
Board and Administration Center, Room 011
Mattoon, IL
October 9, 2023

Minutes

Call to Order.

Chair Cadwell called the October 9, 2023, regular meeting of the Lake Land College Board of Trustees to order at 6:00 p.m. in room 011 of the Board and Administration Center, Mattoon, IL.

Roll Call.

Trustees Physically Present: Mr. Gary Cadwell, Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm, Secretary; Mr. Mike Sullivan; Ms. Denise Walk; and Student Trustee Jacqueline Schertz.

Trustees Absent: Mr. Thomas Wright, Vice-Chair.

Others Participating via Telephonic or Electronic Means: None.

Others Present: Dr. Jonathan Bullock, President; Dr. Ikemefuna Nwosu, Vice President for Academic Services; Dr. Valerie Lynch, Vice President for Student Services; Ms. Jean Anne Highland, Chief of Staff; Ms. Seirra Laughunn, Executive Assistant to the President's Office; and members of the staff.

Approval of Consent Items.

Trustee Walk moved and Trustee Curtis seconded to approve the following consent items:

1. Approval of Minutes of September 11, 2023, Regular Meeting.
2. Approval of Minutes of September 11, 2023, Closed Session.
3. Approval of Agenda of October 9, 2023, Board of Trustees Meeting.
4. Bills for Payment and Travel Expenses, Including Trustee Travel Reimbursement.

The following is a summary by funds:

Education Fund	\$	401,522.77
Building Fund	\$	319,472.67
Site & Construction Fund	\$	9,238.25
Bond & Interest Fund	\$	500.00
Auxiliary Services Fund	\$	114,358.11
Restricted Purposes Fund	\$	175,186.24
Working Cash Fund	\$	-
Audit Fund	\$	24,000.00
Liability Insurance Fund	\$	16,616.47
Student Accts Receivables	\$	2,234,447.86
Total	\$	3,295,342.37

For a summary of trustee travel reimbursement and details of bills refer to:
<https://www.lakelandcollege.edu/board-of-trustees/>

5. Destruction of Tape Recording of the April 18, 2022 Closed Session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Hearing of Citizens, Faculty, and Staff.

Douglas Peterson, a student at the College, addressed the Board to express his concerns that feminine hygiene products are available in all College restrooms. He also expressed concerns for individuals' access to gender labeled restrooms.

There were no additional public comments.

Committee Reports.

ICCTA/Legislative.

Trustee Walk said she had no report at this time.

Resource & Development.

Trustee Reynolds, Committee Chair, said the Committee did not meet but items will be discussed later in the agenda.

Finance.

Trustee Storm, Committee Chair, said the Committee met on October 5, 2023, regarding items which will be discussed later in the agenda.

Buildings & Site.

Trustee Curtis, Committee Chair, said the Committee did not meet since the last regular Board meeting.

Foundation.

Ms. Jean Anne Highland, in the absence of Trustee Wright, Foundation Liaison, highlighted the following information and said this was provided by Ms. Christina Donsbach, Executive Director for College Advancement:

- The annual Foundation Golf Classic was a huge success! Many thanks to all of you who volunteered, donated, and participated in the golf outing. We truly appreciate your support and efforts! A special thanks to Amanda Allen for her leadership and coordination to make this event possible!
- We couldn't be more excited to celebrate our 2023 Alumni and Foundation awardees on October 19. Congratulations to all of our award recipients!
- The Foundation is hosting a pizza party for our 2023-2024 scholarship recipients November 15.

Student Report

Ms. Jacqueline Schertz, Student Trustee, said during the past month the Student Government Association (SGA) has been extremely busy hosting events for the student body here at Lake Land. She said the first event to take place was the voting for SGA freshman delegates; the voting took place on September 13 on the Hub. She explained that SGA strategized ways to get more students to vote by hosting Big Al's Shakeups and cotton candy. During SGA voting, Student Activity Board promoted the annual Constitution Day event by handing out a short quiz on the US Constitution and information booklets. (Constitution Day is a nationally recognized event the Student Life helps promote as part of our overall mission). She said the Special Olympics Family Fun Fest on September 16 had a great turn out with the parade as well as volunteers assisting for the day. Ms. Schertz said September 20 was our first meeting with the newly elected freshmen delegates and they went over our constitution as well as our expectations for the year. They had lunch with Ms. Lisa Shumard Shelton to better get to know them on Friday September 22. On September 20 the Student Activity Board hosted an airbrushing event for all students to get an item airbrushed for free. She said during our September 27 meeting we had a guest speaker, Mr. Joshua Fulk, who talked about our new Trap Shooting team. She said they also discussed our Dental Hygiene Program here on

campus looking for additional teeth cleaning patients to fill their quota so please reach out and help our programs here on campus. The Student Activity Board hosted the Clearly You Crystals in Laker point where each student could get a free crystal. On October 3, Lake Land hosted Career Day and members from SGA assisted Ms. Shumard-Shelton with her sessions about Student Life, Student Government, as well as, Student Activity Board here at Lake Land. The following day the student activity board event was Tim Duffy speaking about how to be a more productive leader followed by a public question and answer session. She said the group is excited to announce that Dr. Temple Grandin will be speaking in the theater on October 12 at 6 p.m.

President's Report.

- Lake Land received payments of \$699,439 from the Illinois Department of Corrections (IDOC) in September toward the FY 2023 outstanding balance. IDOC is paid in full for FY 2023.
- The College received no payments from the Illinois Department of Juvenile Justice (IDJJ) or the Illinois Department of Corrections (IDOC) in September toward the FY 2024 outstanding balance. A total of \$78,816 remains outstanding for IDJJ and \$744,978 for IDOC for FY 2024.
- In September, the College received payments from the State of Illinois for FY 2024 credit hour reimbursement of \$358,877 and an equalization payment of \$573,052. A total of \$4.5 million remains outstanding for credit hour reimbursement and \$5.2 million for equalization.
- Lake Land College was notified by ICCB last week that the system revised FY 2024 allocations. Lake Land College will receive an additional \$39,901 in credit hour reimbursement and \$177,710 in equalization.
- The College received \$2.2 million in property tax payments in September.

Business Items.

Non-action Items.

Updates from Community and Professional Programs Coordinator.

Ms. Bonnie Moore, Director of the Center for Business and Industry, and Ms. Shelly Martin, Community and Professional Programs Coordinator, highlighted the revitalization of the Community and Professional Programs and the numerous activities underway within this department.

Faculty Focus on Student Success – John Deere Tech Program.

Mr. Russell Neu, John Deere Tech Technology Instructor, provided an update on the John Deere Tech Program and the College's important partnership with John Deere.

College Farm Update.

Mr. Christian Kessler, Agronomy Instructor/Farm Manager, provided an update on the College's farm.

Announcement of 2023-2024 Student Ambassadors.

Dr. Valerie Lynch, Vice President for Student Services, announced the selection of the 2023-2024 Student Ambassadors. She said fifteen highly qualified candidates were selected to serve on the ambassador team as official representatives of Lake Land College and will each receive a \$1,000 yearly scholarship.

Curriculum Committee Highlights.

Dr. Ike Nwosu, Vice President for Academic Services, presented the listing of new courses and curricula as well as changes in current courses and curricula that have been brought before the Curriculum Committee and passed from April 2023 to September 2023.

Calendar of Events.

Trustees reviewed a calendar of upcoming events. Dr. Bullock also highlighted the College's online calendar to utilize for updates on any activities happening at the College. Additionally, he highlighted two upcoming Foundation events, the 2nd Annual Foundation and Alumni Awards Celebration to be held October 19 and the Holiday Luncheon to be held on December 6.

Action Items.

Presentation of Audit and Board Acceptance.

Trustees heard a presentation from Mr. Garrett Kerr and Mr. Jeff Livesay, CPA's from the accounting firm of Martin Hood, LLC, of Champaign, on the FY 2023 Audit Report which was provided to each Trustee. Trustees learned the financial statements present fairly in all material respects and there were no material weaknesses.

Chair Cadwell said the Audit Report was posted on the Board of Trustees web page for public viewing. Trustee Storm, Finance Committee Chair, said the Committee met recently for an in-depth review of the FY 2023 Audit and the Committee's consensus was to recommend to the Board approval of the Audit as presented.

Trustee Reynolds moved and Trustee Curtis seconded to approve the FY 2023 Audit Report as presented for submission to the Illinois Community College Board and other federal and state agencies.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Resolution No.1023-007 – Intent to Continue Foundation Tax Levy.

Dr. Bullock presented to the Trustees requesting the Board approve the above-referenced Resolution. Trustees learned under provisions of the Illinois Statute, 110 ILCS, 805/3-14.3, community colleges in the state of Illinois are authorized to levy a foundation tax on an annual basis in order to bring the overall tax levy of the education and operations and maintenance funds of the respective community colleges up to the most recently reported statewide average actual levy rate of all community colleges in the state. He said the Resolution requests permission of the Board of Trustees to continue the tax levy for the foundation tax for another year and the Board has annually passed this resolution since the public act was approved by the legislature effective September 3, 1992. He also said the Illinois Community College Board has certified that Lake Land College is authorized to levy 10.33 cents per \$100 of equalized assessed valuation for the 2023 tax year.

Trustee Curtis moved and Trustee Walk seconded to approve as presented Resolution No. 1023-007 - Intent to Continue Foundation Tax Levy. [A full and complete copy of the Resolution is attached to and part of these minutes].

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Health, Dental and Vision Insurance Plan Renewal and Rates with Aetna.

Dr. Bullock said our insurance consultant, Gallagher, recently met with the College's Health Insurance Committee to renew the employee health, dental and vision insurance plans with Aetna for 2024. He reported that the Aetna proposal represents a 0% change in the annual administration fee compared to the prior year and overall would represent an 11.2% cost increase to the College for Medical Insurance. He said that due to this high increase the College has chosen to offset 1.2% of the costs with the funds that are designated for health insurance costs and the actual increase to employees will be 10.0%.

Trustees reviewed a memorandum from Ms. Madge Shoot, Comptroller, that provided additional details of the impact to employees for these proposed premium rates based on their various plan options (e.g., single, single+1, and family). Ms. Shoot's memo also highlighted two new extra programs that will be offered to employees in 2024 including voluntary long-term disability and voluntary pet insurance.

Trustee Storm, Finance Committee Chair, said the Finance Committee met recently for an in-depth review of this agenda item and the Committee's consensus was to recommend to the Board approval of the health, dental and vision insurance renewal plan with Aetna.

Trustee Walk moved and Trustee Curtis seconded to approve as presented the renewal of the College's health, dental and vision insurance plans with Aetna for plan year 2024.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Acceptance of August 2023 Financial Statements.

Trustees reviewed the August 2023 Financial Statements and heard from Ms. Shoot who highlighted the Financial Statements and significant variances.

Trustee Storm, Finance Committee Chair, noted the Finance Committee met recently to review the Financial Statements and the Committee's consensus was to recommend to the Board approval of the Financial Statements as presented.

Trustee Curtis moved and Trustee Reynolds seconded to approve as presented the August 2023 Financial Statements.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Certification of Fall Student Government Association Election Results.

Dr. Lynch informed the Board that the Student Government Association conducted its fall election on September 13 and 14, 2023. She provided the Board with the results of the election. She said since the Board recognizes the SGA as the representative body for all students, and thus she requested that the Board of Trustees approve certification of the results as presented.

Trustee Walk moved and Trustee Curtis seconded to certify the results as presented for the Student Government Association Election held September 13-14, 2023.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Recommendation to Maintain Same Tuition and Fees Rates for Spring 2024.

Dr. Bullock recommended on behalf of the Cabinet, that the Board maintain the same tuition and rates fees for the Spring 2024 semester that have been in place for the Summer 2023 and Fall 2023 semesters. He said in-district tuition would remain at \$110.50 per credit hour. Dr. Bullock said Lake Land College remains committed to delivering a high-quality education to our students, while remaining one of the most affordable educational choices in the State of Illinois.

Trustee Storm noted the Finance Committee met recently to review this recommendation and the Committee's consensus was to recommend to the Board approval of the proposed tuition and fee rates as presented. He also noted that Lake Land College still remains as having one of the lowest tuition rates in the state.

Trustee Curtis moved and Trustee Sullivan seconded to approve as presented the administration's recommendation to maintain the same tuition and fees rates for the Spring 2024 semester that have been in place for the Summer 2023 and Fall 2023 semesters.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Renewal of Guidelines for Talented Student Awards.

Trustees reviewed a request from Dr. Lynch that the Board approve the guidelines for administration of the Talented Student Awards for the Presidential Scholarship, Livestock Judging Scholarship, and Athletic Scholarship for the next three two-year cycles 2024-2026, 2025-2027, and 2026-2028. Trustees reviewed details of the guidelines and learned they will remain the same as in the current three two-year cycle.

Trustee Walk moved and Trustee Reynolds seconded to approve as presented the guidelines for administration of the Talented Student Awards for the Presidential Scholarship, Livestock

Judging Scholarship, and Athletic Scholarship for the next three two-year cycles 2024-2026, 2025-2027, and 2026-2028.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Strategic Use of Working Cash Fund and Revisions to Board Policy 10.17 – Working Cash Fund.

Ms. Jean Anne Highland, Chief of Staff, recommended the Board approve proposed revisions to the above-referenced Policy. Trustees reviewed details of the proposed revisions. Ms. Highland said that changes are necessitated by the passage of Public Act 103-0278, which enables monies in the working cash fund to be used for any and all college expenses and further allows colleges to abate their working cash fund and transfer the balance to operating funds. However, Ms. Highland reported it is the administration's recommendation that we continue using the working cash fund as we have done so in the past, with the parameters that transfers from our working cash fund will only go to the education fund, operation and maintenance fund, and the operation and maintenance restricted fund per approval of the Board. She said we also have no intention of recommending we abate the working cash fund.

She noted this recommendation follows consultation with Ms. Madge Shoot, Comptroller, and our bonding advisors with Chapman and Cutler LLP and PMA Securities LLC who have stressed the importance that for any future bonding initiatives the bond rating agencies will want to review our stated parameters for how we intend to use the working cash fund. She said since Public Act 103-0278 became effective July 28, 2023, we respectfully request the Board waive first reading and approve proposed revisions during the October 9, 2023 Board of Trustees meeting.

Ms. Highland noted the Finance Committee met recently to review this recommendation and the Committee's consensus was to recommend to the Board approval of the proposed revisions as presented. Trustee Storm, Finance Committee Chair, concurred.

Trustee Sullivan moved and Trustee Walk seconded to waive first reading and approve as presented revisions to Board Policy 10.17 – *Working Cash Fund*, which will clarify the College's strategic use of the working cash fund.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Proposed Revisions to Board Policy 10.33 – Payroll Withholdings.

Ms. Highland recommended the Board approve proposed revisions to the above-referenced Policy. Trustees reviewed details of the proposed changes. Ms. Highland said from an action item approved earlier in the meeting by the Board for the insurance plan renewal with Aetna for the College's overall health, dental and vision plan, employees will be able to voluntarily participate in a long-term disability plan effective January 1, 2024. She said proposed changes incorporate this additional payroll withholding option.

Trustee Curtis moved and Trustee Reynolds seconded to waive first reading and approve as presented proposed revisions to Board Policy 10.33 – *Payroll Withholdings*.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Declaration of Surplus Item(s) or Equipment.

Dr. Bullock requested the Board declare as surplus six items from the Automotive and Physical Plant department as well as the bookstore including:

- 1 - F'real Milkshake Machine with all accessories
- 1 - Ford Rotundra vehicle lift with jacks
- 1 - Hunter R611 system
- 1 - Hunter P411 system
- 1 - Hunter DPS600 system (tower)
- 1 - 1981 Snowplow

He said that if these items are approved by the Board as surplus, then they will be disposed of in a manner most beneficial to the College.

Trustee Walk moved and Trustee Sullivan seconded to declare as surplus the following items:

- One F'real Milkshake Machine with all accessories,
- A Ford Rotundra vehicle lift with jacks,
- A Hunter R611 system,
- A Hunter P411 system,
- A Hunter DPS600 system (tower), and
- A 1981 Snowplow.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Contract for Digital Marketing Services.

Dr. Lynch presented to the Board a recommendation for the Board to approve a one-year agreement with Clarus Corporation of Nebraska for digital marketing services, in the amount of \$125,000, with the option to renew for one additional year. She said the proposed agreement was provided to each of the Trustees. Trustees also reviewed a memorandum from Ms. Kelly Allee, Director of Marketing and Public Relations (MPR), that detailed a prior RFP for this work and the basis of MPR's recommendation to select Clarus Corporation for the digital marketing services.

Trustee Reynolds moved and Trustee Sullivan seconded to approve a one-year agreement with Clarus Corporation of Nebraska for digital marketing services, in the amount of \$125,000, with the option to renew for one additional year.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Acceptance of MAID Grant.

Dr. Bullock recommended the Board accept a one-time grant for \$80,000 from the Mattoon Area Industrial Development (M.A.I.D.). He said that M.A.I.D. actively promotes and encourages business and industrial growth within the corporate limits of Mattoon, IL. He said the grant funds will be used to purchase equipment to expand and update the mechanical training area of the College's Center for Business and Industry and provide more up-to-date programming for our business partners. Trustees reviewed a memorandum from Dr. Beth Craig, Grants Writer and Coordinator, highlighting the various equipment that will be purchased.

Trustee Reynolds moved and Trustee Curtis seconded to approve a one-time grant for \$80,000 from the Mattoon Area Industrial Development (M.A.I.D.) and utilize the grant funds to purchase equipment to expand and update the mechanical training area of the College's Center for Business and Industry.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Closed Session

7:14 p.m. – Trustee Walk moved and Trustee Curtis seconded to convene to closed session, pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2(c)(1), to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the College.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Return to Open Session - Roll Call

7:35 p.m.

Trustees Physically Present: Mr. Gary Cadwell, Chair; Mr. Kevin Curtis; Ms. Doris Reynolds; Mr. Dave Storm, Secretary; Mr. Mike Sullivan; Ms. Denise Walk and Student Trustee Jacqueline Schertz.

Trustees Absent: Trustee Wright, Vice-Chair.

Approval of Recommendation Regarding the Grant, Extension or Denial of Tenure Status for Two Non-Tenured Faculty Members, as Discussed in Closed Session.

Trustee Curtis moved and Trustee Sullivan seconded to approve the Administration's recommendation that Ms. Nicki Amigoni, Dental Hygiene Instructor, and Mr. Brent Curry, John Deere Technology Instructor, be granted tenured status effective with the beginning of the Spring 2024 semester. This follows discussion on the topic held in closed session.

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Recommendation to Approve Dismissal of a Tenured Faculty Member as Discussed in Closed Session.

Trustee Walk moved and Trustee Curtis seconded to approve resolution number 1023-008 authorizing issuance of notice of charges and hearing rights and bill of particulars for dismissal to Mr. Michael “Shane” Rogers, a tenured faculty member at the College. [A full and complete copy of the Resolution is attached to and part of these minutes].

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Recommendation to Approve Issuance of Notice of Remedial Warning to a Tenured Faculty Member as Discussed in Closed Session.

Trustee Walk moved and Trustee Curtis seconded to approve resolution number 1023-009 authorizing issuance of notice of remedial warning to Dr. Iffat Ali, a tenured faculty member at the College. [A full and complete copy of the Resolution is attached to and part of these minutes].

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Approval of Human Resources Report.

Trustees reviewed the Human Resources Report. Dr. Bullock requested the Board approve the Report as presented and he highlighted some of the recommended personnel changes.

Trustee Reynolds motioned and Trustee Walk seconded to approve as presented the following standard Human Resources Report.

The following employees are recommended for FMLA leave. Board policy 05.04.12.

Ewell, Ryan
Kakara, Suzanne
McGregor, Shannon

10/16/23-1/5/24
9/3-intermittent
09/18/23-12/18/26

Additional Appointments

The following employees are recommended for additional appointments

	Position	Effective Date
Part-time		
Bowen, Mercury	IEL Instructor	9/6/23
	Primary Position Coordinator of DEIB	
Hunter, Kimberly	IEL Instructor	9/14/23
	Primary Position Director Student Success	
Marino Lopez, Juliana	IEL Instructor	9/7/23
	Primary Position Lab Student Asst	
Mason, Ronald	Tutoring Services Specialist	9/20/23
	Primary Position Tutor - Student Lrng Asst	
Spanhook, Kimberly	Community Learning Instructor	9/22/23
	Primary Position Adult Education Instructor	
White, Lee	Tutor - Disability Services	9/5/23
	Primary Position Tutor - Student Lrng Asst	
Wiles, Tessa	IEL Instructor	9/6/23
	Primary Position Director of Dual Credit	
Part-time - Grant Funded		
Nohren, Maria	Remediation Specialist	9/25/23
	Primary Position Nursing Instructor	

End Additional Appointments

The following employees are ending their additional appointment

	Position	Effective Date
Part-time		
Wagner, Sophia	College Work Study - Student Life	9/7/23
	Primary Position College Advancement Intern	
Stamps, Ian	IEL Instructor	9/5/23
	Primary Position Adj Reading Instructor	
Westendorf, Nathan	Applications Team Lead	9/17/23
	Primary Position Program Manager	

New Hire-Employees

The following employees are recommended for hire

	Position	Effective Date
Full-time		
Allen, Abigail	Dual Credit Specialist	10/10/23
Briney, Jennifer	Associate Dean of Correctional Programs	9/25/23
Cole, Dylan	Assistant Comptroller & Purchasing Coord	10/10/23
Rubin, Valerie	Student Wellness Specialist	10/10/23
Tolppanen, Lori	Administrative Assistant for Business	10/10/23

Part-time

Cukle, Feda	Print Shop Technician Assistant	9/27/23
Deornellas, Laura	Admissions Services Specialist	10/2/23
Hacker, Chelsie	Community Learning Instructor	9/13/23
Hincapie Alzate, Samuel	Print Shop Technician Assistant	9/14/23
Mutamira, Tanatswa	Newspaper Editor - Student Newspaper	9/18/23
Reardon, Robin	Special Needs Note Taker	9/19/23
Rincon Rojas, Jean	Laker Mascot Talent	9/21/23
Taylor, Mackenzie	Admissions and Records Data Entry Assistant	9/25/23
Waggoner, Alexander	Tutor - Student Learning Assistance Center	9/28/23

Part-time Grant Funded

Bok, Grace	Perkins Student Worker	9/14/23
Dennis, Danielle	Perkins Student Worker	9/18/23
Skidmore, Maria	Adult Education Instructor	9/25/23
Taylor, Tiffany	Perkins Student Worker	9/25/23

Unpaid

Robison, Sean	Dual Credit Instructor	9/22/23
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Work-study

Davis II, Aaron	College Work Study - Social Science Education	9/14/23
Hill, Kirk	College Work Study - Student Life	9/26/23
Howell, Cecil	College Work Study - TRIO SSS	9/18/23
Hunter, Madison	College Work Study - Humanities	9/19/23

Terminations/Resignations

The following employees are terminating employment

	Position	Effective Date
Full-time		
Davis, Breanna	Administrative Assistant to Business	8/3/23
Legus, Aryon	Correctional Auto Body Instructor/Vienna	10/9/23
Miner, Caitlin	Correctional Remedial Bridge Instructor	9/14/23
Pivetta, Christopher	Correctional Career Technology Instructor	9/29/23
Tucker, Laura	Custodian	9/29/23

Part-time

Cardenas, Gordon	Assistant Baseball Coach	8/15/23
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Transfers/Promotions

The following employee is recommended for a change in position

	Position	Effective Date
Full-time		
Kroeger, Devon	WIOA Business Services Specialist Transferring from Student Svcs Spc III	10/16/23

There was no further discussion.

Roll Call Vote:

Yes: Trustees Cadwell, Curtis, Reynolds, Storm, Sullivan, and Walk.

No: None.

Advisory Vote: Student Trustee Schertz voted yes.

Absent: Trustee Wright.

Motion carried.

Other Business. (Non-action)

Trustee Curtis congratulated Mr. Davis Johnson, a Lake Land College Alumni, for coaching the Mattoon High School Boys Golf Team to a sixth-place finish recently at the state tournament.

There was no other discussion.

Adjournment.

Trustee Curtis moved and Trustee Walk seconded to adjourn the meeting at 7:44 p.m.

There was no further discussion.

Motion carried by unanimous voice vote.

Approved by:

/s/Gary Cadwell
Board Chair

/s/Dave Storm
Board Secretary

*Note – See Board of Trustees web page for any referenced attachments to these minutes.

https://www.lakelandcollege.edu/col/board_minutes/